

# SYLLABUS/ CURRICULUM



# PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE

(Approved by AICTE & Affiliated to Anna University, Chennai)

Madurai - Sivagangai Highway, Arasanoor, Thirumansolai Post, Sivagangai Dt. - 630 561, Tamilnadu  
Mobile : 9842102628, 7373002628 Email: info@psyec.edu.in Website : www.psyec.edu.in

City Office : 10, Pandian Saraswathi St, Sivagami Nagar, Narayanapuram, Madurai - 625 014. Telefax- 0452 2682338, Mobile : 98423-02628

## DEPARTMENT OF SCIENCE AND HUMANITIES

Academic Year 2019-2020

### SHSSD19-SOFT SKILL DEVELOPMENT

#### OBJECTIVE OF THE COURSE

- To enable the Students, Comprehend the spoken form
- To develop Student's ability to use English in day to-day life
- To understand the return texts and able to use Skimming and Scanning Skills

#### WEEK 1

##### Week 1 Introduction to Soft Skills & Communication Skills 6

Overview of soft skills vs. hard skills Importance of soft skills in personal and professional contexts Self-assessment: identifying current strengths and areas for improvement Effective verbal communication, Active listening techniques, Written communication skills (emails, reports)

##### Week 2: Interpersonal Skills & Teamwork and Collaboration 6

Building rapport and relationships, Conflict resolution and negotiation, Empathy and emotional intelligence Understanding team dynamics, Contributing to team success, Leadership styles and team roles

##### Week 3: Problem-Solving and Critical Thinking & Time Management 5

Problem identification and analysis, Creative thinking and brainstorming techniques Decision -making strategies, Setting goals and priorities, managing deadlines and tasks, Techniques for improving productivity

##### Week 4 Adaptability and Resilience and Presentation and Public Speaking 6

Adapting to change and uncertainty, Stress management techniques, learning from setbacks and failures, structuring effective presentations, Overcoming public speaking anxiety Engaging and persuading an audience

##### Week 5 Networking and Relationship Building & Personal Development 6

Building professional networks, Elevator pitch development, Maintaining professional relationships, Continuous improvement mindset, Goal setting for ongoing soft skills development, Action planning for future growth

##### Week 6 Teaching Methodology 6

**Lectures and Discussions:** Covering theoretical concepts and practical examples.

**Group Activities:** Role-playing, case studies, and team projects to apply skills.

**Guest Speakers:** Inviting professionals to share experiences and insights.

**TOTAL HOURS:35**

R. Sarenxa  
Course-Coordinator

P. L. K.  
HOD/S&H

PRINCIPAL





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## DEPARTMENT OF SCIENCE AND HUMANITIES

Academic Year 2019-2020

### SHSSD19-SOFT SKILL DEVELOPMENT

#### Course Schedule

Date	Time	TOPICS
08/12/2019	9.00 am to 12.15 pm	Overview of soft skills vs. hard skills Importance of soft skills in personal and professional contexts Self-assessment: identifying current strengths and areas for improvement, Effective verbal communication, Active listening techniques, Written communication skills (emails, reports)
	1.00 pm to 4.15 pm	
09/12/2019	9.00 am to 12.15 pm	Building rapport and relationships, Conflict resolution and negotiation, Empathy and motional intelligence Understanding team dynamics, Contributing to team success, Leadership styles and team roles
	1.00 pm to 4.15 pm	
10/12/2019	9.00 am to 12.15 pm	Problem identification and analysis, Creative thinking and brainstorming techniques, Decision -making strategies, Setting goals and priorities, managing deadlines and tasks, Techniques for improving productivity
	1.00 pm to 4.15 pm	
11/12/2019	9.00 am to 12.15 pm	Adapting to change and uncertainty, Stress management techniques, learning from setbacks and failures, structuring effective presentations, Over coming public speaking anxiety, Engaging and persuading an audience
	1.00 pm to 4.15 pm	
12/12/2019	9.00 am to 12.15 pm	Building professional networks, Elevator pitch development, Maintaining professional relationships, Continuous improvement mindset, Goal setting for ongoing soft skills development, Action planning for future growth
	1.00 pm to 4.15 pm	
13/12/2019	9.00 am to 12.15 pm	<b>Lectures and Discussions:</b> Covering theoretical concepts and practical examples.
	1.00 pm to 4.15 pm	<b>Group Activities:</b> Role-playing, case studies, and team projects to apply skills. <b>Guest Speakers:</b> Inviting professionals to share experiences and insights.

Tea Break : FN- 11:00 am to 11:15am & AN-03:00 pm to 03:15 pm Total Hours :35  
Lunch : 12:15 pm to 01:00pm

*R. Saranya*  
Course-Coordinator

*P. L. K.*  
HOD/S&H

*R. S.*  
PRINCIPAL





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## DEPARTMENT OF SCIENCE AND HUMANITIES

Academic Year 2019-2020

### One page Report

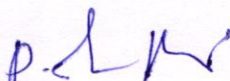
Name of the course : **SOFT SKILL DEVELOPMENT**  
Development Course Code : **SHSSD19**  
Course Coordinator : Mr.S.Subramanian, HOD/Chemistry ,  
Ms.R.Saranya,AP/English  
Date/Duration : 08.12.2019-13.12.2019 — 35 hours

I here affirm that the First-year students of strength 60 have been taught the value-added course titled “**Soft skill Development**” as per the syllabus and completed within the stipulated time duration.

I confirm that the value-added course titled “**Soft skill Development**” has been conducted in the beginning of the semester and course delivery along with the attendance of the students was recorded.

I confirmed that all the students were actively participated in the course and the eligible students were certified for the course.

  
Course-Coordinator

  
HOD/S&H

  
PRINCIPAL



# Enrollment Student Name List







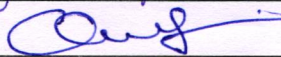
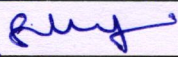



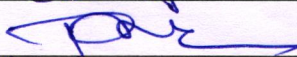


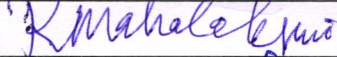

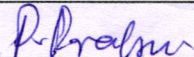
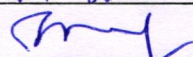
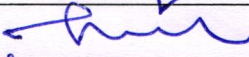
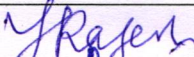
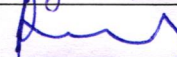
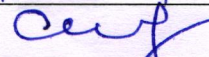
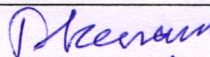
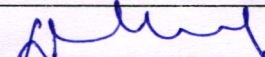
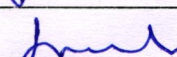
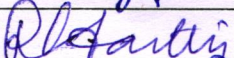
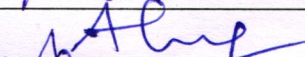

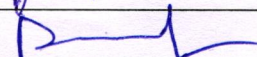
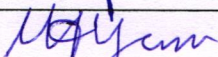
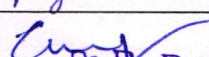
Academic Year 2019-2020

**Student Registration Sheet**

Period of course: 08.12.2019-13.12.2019

Duration of Course: 35 hours

**SHSSD19- Soft Skill Management**

Sl. No	Register Number	Student Name	Signature of the Student
1	912019103001	ABIMANYU V	
2	912019103002	ALLAN JONES A	
3	912019103003	ARUNKUMAR K	
4	912019103004	BALAJI G	
5	912019103005	CHANDRA BOSE S	
6	912019103006	EZHILARASI S	
7	912019103007	GAUTHAM M	
8	912019103008	GOBIKRISHNAN P	
9	912019103009	GURUNATHAN K	
10	912019103010	JAGADEESH KUMAR P	
11	912019103011	JEEVA YOGESH M	
12	912019103012	KAVIN KUMAR S	
13	912019103013	MAHALAKSHMI R	
14	912019103014	NAGARAJ M	
15	912019103015	PRABU P	
16	912019103016	RAGUL S	
17	912019103017	RAHUL P	
18	912019103018	RAJESH G	
19	912019103019	RATHINESHWARAN R	
20	912019103020	SAKTHI SUNDAR C	
21	912019103021	SEEMAN T	
22	912019103022	THIRUKKURALARASAN D	
23	912019103023	VASANTH L	
24	912019104002	AARTHI R E	
25	912019104003	AFRIN BANU T	
26	912019104004	AJITHRAJA M	
27	912019104005	AKSHAYA P	
28	912019104007	ARJUNAN.M	
29	912019104008	DEEPA LAKSHMI G	

Dr. B. RAJA M.E., Ph.D.,  
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Sivagangai Dist, Tamil Nadu



30	912019104009	DURGA B	B. Suf
31	912019104010	FAHIMA PARVEEN A	Ajathina
32	912019104011	GOPALAKRISHNAN R	P. Suf
33	912019104012	HARISH R	R. Kairi
34	912019104013	JEROME IDHAYA MICHAEL J	J. Suf
35	912019104014	KEERTHI P	R. Keerthi
36	912019104015	KOTTAI MUTHUKUMAR M	M. Kottaimuttu lakshmi
37	912019104016	MOHAMED DALHA Y	M. Mohamed
38	912019104017	MOHANRAJ S	M. Suf
39	912019104018	MUKESH R	M. Mukesh
40	912019104019	MUTHU SIVA SANKAR M	M. Suf
41	912019104020	NAGARAJAN R	N. Nagarajan
42	912019104022	NAVEEN KUMAR G	N. Suf
43	912019104023	PARKAVI J	P. Parkavi
44	912019104024	RAJAPANDI M	R. Rajan
45	912019104025	RAJESHKUMAR R	R. Rajesh
46	912019104026	SATHIYA PRIYA P	S. Priya
47	912019104027	SAVITHA V	S. Savitha
48	912019104028	SURYA PRAKASH R	S. Surya
49	912019104029	SURYAPRAKASH R	S. Surya
50	912019104030	SWETHA D	S. Swetha
51	912019104032	THIRUMURUGAN M	T. Murugan
52	912019104033	VELMURUGAN N	V. Murugan
53	912019104034	VIJAYALAKSHMI G	V. Lakshmi
54	912019104035	VINOTH KUMAR S	V. Kumar
55	912019104036	VISHALI M	V. Vishali
56	912019104037	YOGESHWARI K	Y. Shwari
57	912019106001	ABIRAMI S	A. Suf
58	912019106002	ARTHI K	A. Arthi
59	912019106003	BALAKARTHIKEYAN P	B. Suf
60	912019106004	DHARANI S	D. Suf
61	912019106005	DHILP DHARSHAN T	D. Suf
62	912019106007	KANNAGI N	K. Suf
63	912019106008	KANNAN KARUPPAIAH J	K. Suf
64	912019106009	MAHESWARI S	M. Suf

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65	912019106011	MANORAJ S	Mang
66	912019106012	PANDIRAMAN G	Pandiraman
67	912019106013	RAMACHANDRAN M	R. Pand
68	912019106014	RAM KUMAR R	R. Pand
69	912019106015	SURYA S	Surya
70	912019106016	VARSHA S	S. Vary
71	912019105001	T.BABU	T. Babu
72	912019105002	K.DINESH	K. Dinesh
73	912019105003	J.GODSON	J. Godson
74	912019105004	M.KAVIYARASU	M. Kaviyasu
75	912019105005	MP.MADHANAGOPALAN	MP. Madhanagopalan
76	912019105006	K.MOORTHY	K. Moorthy
77	912019105007	M.PANTHEESWARAN	M. Pantheeswaran
78	912019105008	A.SANJEEVKUMAR	A. Sanjeevkumar
79	912019105009	S.SATHISHKUMAR	S. Sathishkumar
80	912019105010	R.SIVANESAN	R. Sivanesan
81	912019105011	P SOLAIRAJAN	P. Solairajan
82	912019105012	M.SRIMALAVIKA	M. Srimalavika
83	912019105013	M.VALLARASU	M. Vallarasu
84	912019114001	AHMED MASTHAN.S	A. Masthan.S
85	912019114002	ANANDHA NATHAN.K	A. Anandha Nathan.K
86	912019114003	ANANTH KUMAR.M	A. Ananth Kumar.M
87	912019114005	ARIKRISHNAN.P	A. Arikrishnan.P
88	912019114006	AYYANAR.K	A. Ayyanar.K
89	912019114007	DHIVYA BHARATH.K	D. Dhivya Bharath.K
90	912019114008	GOWRI SANKAR.R	G. Gowri Sankar.R

*R. Sames*  
Course Coordinator

*P. L. Mur*  
HOD

*R. R.*  
Principal

*R. R.*  
Dr. R. RAJA M.E., Ph.D.,  
PRINCIPAL  
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Arasankoor, Thirumangalalai P.O-630 56  
Sivagangai Dist, Tamil Nadu



# STUDENTS ATTENDANCE



**PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE, ARASANOOR 630561**  
**DEPARTMENT OF SCIENCE AND HUMANITIES**

**Academic Year 2019-2020**

**Student attendance Sheet**

**Period of course:** 08.12.2019-13.12.2019

**Duration of Course:** 35 hours

**SHSSD19- Soft Skill Management**

Attendance Sheet			Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Sl. No	Register Number	Student Name	09.00 am - 04.15 pm	09.00 am - 04.15 pm	09.00 am - 04.15 pm	09.00 am - 04.15 pm	09.00 am - 04.15 pm	09.00 am - 04.15 pm
1	912019103001	ABIMANYU V	AB	AB	AB	AB	AB	AB
2	912019103002	ALLAN JONES A	AB	AB	AB	AB	AB	AB
3	912019103003	ARUNKUMAR K	AB	AB	AB	AB	AB	AB
4	912019103004	BALAJI G	AB	AB	AB	AB	AB	AB
5	912019103005	CHANDRA BOSE S	AB	AB	AB	AB	AB	AB
6	912019103006	EZHILARASI S	AB	AB	AB	AB	AB	AB
7	912019103007	GAUTHAM M	AB	AB	AB	AB	AB	AB
8	912019103008	GOBIKRISHNAN P	AB	AB	AB	AB	AB	AB
9	912019103009	GURUNATHAN K	AB	AB	AB	AB	AB	AB
10	912019103010	JAGADEESH KUMAR P	AB	AB	AB	AB	AB	AB
11	912019103011	JEEVA YOGESH M	AB	AB	AB	AB	AB	AB
12	912019103012	KAVIN KUMAR S	AB	AB	AB	AB	AB	AB
13	912019103013	MAHALAKSHMI R	AB	AB	AB	AB	AB	AB
14	912019103014	NAGARAJ M	AB	AB	AB	AB	AB	AB
15	912019103015	PRABU P	AB	AB	AB	AB	AB	AB
16	912019103016	RAGUL S	AB	AB	AB	AB	AB	AB
17	912019103017	RAHUL P	AB	AB	AB	AB	AB	AB
18	912019103018	RAJESH G	AB	AB	AB	AB	AB	AB
19	912019103019	RATHINESHWARAN R	AB	AB	AB	AB	AB	AB
20	912019103020	SAKTHI SUNDAR C	AB	AB	AB	AB	AB	AB
21	912019103021	SEEMAN T	AB	AB	AB	AB	AB	AB
22	912019103022	THIRUKKURALARASA N D	AB	AB	AB	AB	AB	AB
23	912019103023	VASANTH L	AB	AB	AB	AB	AB	AB
24	912019104002	AARTHI R E	AB	AB	AB	AB	AB	AB
25	912019104003	AFRIN BANU T	AB	AB	AB	AB	AB	AB

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26	912019104004	AJITHRAJA M	<del>At</del>	<del>At</del>	<del>At</del>	<del>At</del>	<del>At</del>	<del>At</del>
27	912019104005	AKSHAYA P	AB	AB	AB	AB	AB	AB
28	912019104007	ARJUNAN.M	Arjun	Arjun	Arjun	Arjun	Arjun	Arjun
29	912019104008	DEEPA LAKSHMI G	DP	DP	DP	DP	DP	DP
30	912019104009	DURGA B	AB	AB	AB	AB	AB	AB
31	912019104010	FAHIMA PARVEEN A	Fahim	Fahim	Fahim	Fahim	Fahim	Fahim
32	912019104011	GOPALAKRISHNAN R	AB	AB	AB	AB	AB	AB
33	912019104012	HARISH R	Harish	Harish	Harish	Harish	Harish	Harish
34	912019104013	JEROME IDHAYA MICHAEL J	Jerom	Jerom	Jerom	Jerom	Jerom	Jerom
35	912019104014	KEERTHI P	AB	AB	AB	AB	AB	AB
36	912019104015	KOTTAI MUTHUKUMAR M	Kottai	Kottai	Kottai	Kottai	Kottai	Kottai
37	912019104016	MOHAMED DALHA Y	Dalha	Dalha	Dalha	Dalha	Dalha	Dalha
38	912019104017	MOHANRAJ S	AB	AB	AB	AB	AB	AB
39	912019104018	MUKESH R	AB	AB	AB	AB	AB	AB
40	912019104019	MUTHU SIVA SANKAR M	Siva	Siva	Siva	Siva	Siva	Siva
41	912019104020	NAGARAJAN R	Nagaraj	Nagaraj	Nagaraj	Nagaraj	Nagaraj	Nagaraj
42	912019104022	NAVEEN KUMAR G	AB	AB	AB	AB	AB	AB
43	912019104023	PARKAVI J	AB	AB	AB	AB	AB	AB
44	912019104024	RAJAPANDI M	Raja	Raja	Raja	Raja	Raja	Raja
45	912019104025	RAJESHKUMAR R	Rajesh	Rajesh	Rajesh	Rajesh	Rajesh	Rajesh
46	912019104026	SATHIYA PRIYA P	Sathy	Sathy	Sathy	Sathy	Sathy	Sathy
47	912019104027	SAVITHA V	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha
48	912019104028	SURYA PRAKASH R	Surya	Surya	Surya	Surya	Surya	Surya
49	912019104029	SURYAPRAKASH R	AB	AB	AB	AB	AB	AB
50	912019104030	SWETHA D	Swetha	Swetha	Swetha	Swetha	Swetha	Swetha
51	912019104032	THIRUMURUGAN M	MTM	MTM	MTM	MTM	MTM	MTM
52	912019104033	VELMURUGAN N	AB	AB	AB	AB	AB	AB
53	912019104034	VIJAYALAKSHMI G	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay
54	912019104035	VINOTH KUMAR S	Vin	Vin	Vin	Vin	Vin	Vin
55	912019104036	VISHALI M	AB	AB	AB	AB	AB	AB
56	912019104037	YOGESHWARI K	Yog	Yog	Yog	Yog	Yog	Yog
57	912019106001	ABIRAMI S	AB	AB	AB	AB	AB	AB
58	912019106002	ARTHI K	AB	AB	AB	AB	AB	AB
59	912019106003	BALAKARTHIKEYAN P	AB	AB	AB	AB	AB	AB



60	912019106004	DHARANI S	Dharani	Dharani	Dharani	Dharani	Dharani	Dharani
61	912019106005	DHILP DHARSHAN T	AB	AB	AB	AB	AB	AB
62	912019106007	KANNAGI N	Kannagi	Kannagi	Kannagi	Kannagi	Kannagi	Kannagi
63	912019106008	KANNAN KARUPPAIAH J	Jkb	Jkb	Jkb	Jkb	Jkb	Jkb
64	912019106009	MAHESWARI S	Mah	Mah	Mah	Mah	Mah	Mah
65	912019106011	MANORAJ S	Manoraj	Manoraj	Manoraj	Manoraj	Manoraj	Manoraj
66	912019106012	PANDIRAMAN G	AB	AB	AB	AB	AB	AB
67	912019106013	RAMACHANDRAN M	AB	AB	AB	AB	AB	AB
68	912019106014	RAM KUMAR R	Ram Kumar	Ram Kumar	Ram Kumar	Ram Kumar	Ram Kumar	Ram Kumar
69	912019106015	SURYA S	Surya	Surya	Surya	Surya	Surya	Surya
70	912019106016	VARSHA S	Varsha	Varsha	Varsha	Varsha	Varsha	Varsha
71	912019105001	T.BABU	T. Babu	T. Babu	T. Babu	T. Babu	T. Babu	T. Babu
72	912019105002	K.DINESH	Dinesh	Dinesh	Dinesh	Dinesh	Dinesh	Dinesh
73	912019105003	J.GODSON	J. Godson	J. Godson	J. Godson	J. Godson	J. Godson	J. Godson
74	912019105004	M.KAVIYARASU.	mk	mk	mk	mk	mk	mk
75	912019105005	MP.MADHANAGOPAL AN	AB	AB	AB	AB	AB	AB
76	912019105006	K.MOORTHY	K. Moorthy	K. Moorthy	K. Moorthy	K. Moorthy	K. Moorthy	K. Moorthy
77	912019105007	M.PANTHEESWARAN	Panthesh	Panthesh	Panthesh	Panthesh	Panthesh	Panthesh
78	912019105008	A.SANJEEVKUMAR	S. Kumar	S. Kumar	S. Kumar	S. Kumar	S. Kumar	S. Kumar
79	912019105009	S.SATHISHKUMAR	Sathish Kumar	Sathish Kumar	Sathish Kumar	Sathish Kumar	Sathish Kumar	Sathish Kumar
80	912019105010	R.SIVANESAN	Sivanesan	Sivanesan	Sivanesan	Sivanesan	Sivanesan	Sivanesan
81	912019105011	P SOLAIRAJAN	Solairajan	Solairajan	Solairajan	Solairajan	Solairajan	Solairajan
82	912019105012	M.SRIMALAVIKA	MS	MS	MS	MS	MS	MS
83	912019105013	M.VALLARASU	AB	AB	AB	AB	AB	AB
84	912019114001	AHMED MASTHAN.S	Ahmed	Ahmed	Ahmed	Ahmed	Ahmed	Ahmed
85	912019114002	ANANDHA NATHAN.K	Anandha Nathan	Anandha Nathan	Anandha Nathan	Anandha Nathan	Anandha Nathan	Anandha Nathan
86	912019114003	ANANTH KUMAR.M	MAK	MAK	MAK	MAK	MAK	MAK
87	912019114005	ARIKRISHNAN.P	Arikrishnan	Arikrishnan	Arikrishnan	Arikrishnan	Arikrishnan	Arikrishnan
88	912019114006	AYYANAR.K	Ayyanar	Ayyanar	Ayyanar	Ayyanar	Ayyanar	Ayyanar
89	912019114007	DHIVYA BHARATH.K	Dhivya	Dhivya	Dhivya	Dhivya	Dhivya	Dhivya
90	912019114008	GOWRI SANKAR.R	Rg	Rg	Rg	Rg	Rg	Rg

Tea Break : FN- 11:00 am to 11:15am & AN-03:00 pm to 03:15 pm

Lunch : 12:15 pm to 01:00pm

Course Coordinator

HOD

Principal

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Arasanoor, Thirumangaludi P.O-630 66  
Sivagangai Dist.



# MODEL CERTIFICATES



# PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE

Approved by AICTE & Affiliated to Anna University, Chennai.  
Arasanoor, Thirumansolai Post, Sivagangai – Madurai Highway, Tamilnadu – 630 561

Value added course on


## SOFT SKILL DEVELOPMENT

Organized by

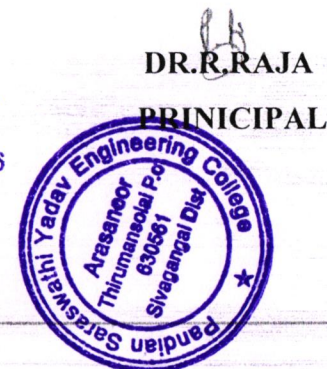
DEPARTMENT OF SCIENCE AND HUMANITIES

# CERTIFICATE

This is to Certify that ..... AYYANAR J/MECH ..... from First year students has participated in the value-added course on **SOFT SKILL DEVELOPMENT** by the Department of Science and Humanities from 08.12.2019 to 13.12.2019 (35 Hours) at Pandian Saraswathi Yadav Engineering College, Sivagangai.

  
MS.P.JERLIN BELSIYA  
HOD

  
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**Value added course on**

**SOFT SKILL DEVELOPMENT**

Organized by

**DEPARTMENT OF SCIENCE AND HUMANITIES**

**CERTIFICATE**

This is to Certify that .....JEEVA YOUNESH - I - CIVIL..... from First year students has participated in the value-added course on **SOFT SKILL DEVELOPMENT** by the Department of Science and Humanities from 08.12.2019 to 13.12.2019 (35 Hours) at Pandian Saraswathi Yadav Engineering College, Sivagangai.

  
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DR.R.RAJA

PRINCIPAL





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Value added course on

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DEPARTMENT OF SCIENCE AND HUMANITIES

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This is to Certify that .....ABINAV VU.V..... from First year students has participated in the value-added course on **SOFT SKILL DEVELOPMENT** by the Department of Science and Humanities from 08.12.2019 to 13.12.2019 (35 Hours) at Pandian Saraswathi Yadav Engineering College, Sivagangai.

  
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DR.R.RAJA

PRINCIPAL





# ASSESSMENT PROCEDURE



**PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE, ARASANOOR**  
**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**Academic Year 2019-2020**  
**SHSSD19-SOFT SKILL DEVELOPMENT**  
**Assessment Questions with Answer**

1. What are soft skills?

- a) Specific technical abilities related to a particular job
- b) Non-technical interpersonal and personal attributes
- c) Computer programming skills
- d) Academic qualifications and degrees

**Answer: b) Non-technical interpersonal and personal attributes**

2. Which of the following is an example of a soft skill?

- a) Coding in Python
- b) Problem-solving
- c) Operating heavy machinery
- d) Data analysis

**Answer: b) Problem-solving**

3. Why are soft skills important in the workplace?

- a) They are not essential for career success.
- b) They contribute to a positive work environment and enhance teamwork.
- c) Soft skills are only relevant for leadership positions.
- d) Soft skills are not transferable to different job roles.

**Answer: b) They contribute to a positive work environment and enhance teamwork.**

4. Which soft skill refers to the ability to convey information effectively and listen actively to others?

- a) Creativity
- b) Emotional intelligence
- c) Communication
- d) Time management

**Answer: c) Communication**

5. What is emotional intelligence?

- a) The ability to understand and manage one's emotions and empathize with others
- b) The capability to learn programming languages quickly
- c) The skill of managing time effectively
- d) The aptitude to work well in a team environment

**Answer: a) The ability to understand and manage one's emotions and empathize with others**

6. How do soft skills differ from hard skills?

- a) Soft skills are specific and measurable abilities, while hard skills are transferable.
- b) Soft skills are technical, while hard skills are interpersonal.
- c) Soft skills are not essential in the workplace.
- d) Soft skills and hard skills are synonymous terms.

**Answer: a) Soft skills are specific and measurable abilities, while hard skills are transferable.**



7. Which soft skill involves the capability to adjust to changing circumstances and embrace new challenges?

- a) Emotional intelligence
- b) Adaptability
- c) Leadership
- d) Conflict resolution

**Answer: b) Adaptability**

8. Why are employers seeking candidates with strong soft skills?

- a) Soft skills are irrelevant in the workplace.
- b) Soft skills contribute to a negative work environment.
- c) Soft skills enhance teamwork and productivity.
- d) Soft skills are only needed in creative fields.

**Answer: c) Soft skills enhance teamwork and productivity.**

9. What soft skill involves the capacity to influence and guide others toward shared goals?

- a) Communication
- b) Adaptability
- c) Leadership
- d) Decision making

**Answer: c) Leadership**

10. Which soft skill is crucial for effectively managing and resolving disagreements or disputes?

- a) Time management
- b) Creativity
- c) Conflict resolution
- d) Emotional intelligence

**Answer: c) Conflict resolution**

11. What is the significance of time management as a soft skill?

- a) Time management leads to inefficiency and missed deadlines.
- b) Time management has no impact on productivity.
- c) Time management allows individuals to prioritize tasks and meet deadlines effectively.
- d) Time management is irrelevant in the workplace.

**Answer: c) Time management allows individuals to prioritize tasks and meet deadlines effectively.**

12. How can soft skills contribute to personal relationships?

- a) Soft skills limit effective communication and understanding.
- b) Soft skills avoid empathy and emotional connection.
- c) Soft skills foster effective communication, empathy, and mutual understanding.
- d) Soft skills are not applicable in personal relationships.

**Answer: c) Soft skills foster effective communication, empathy, and mutual understanding.**



13. Why is adaptability important in today's fast-paced work environment?

- a) Adaptability limits creativity and innovation.
- b) Adaptability avoids change and challenges.
- c) Adaptability allows individuals to adjust to evolving circumstances and remain effective.
- d) Adaptability is only relevant for leadership positions.

**Answer: c) Adaptability allows individuals to adjust to evolving circumstances and remain effective.**

14. How can individuals develop their soft skills?

- a) Soft skills cannot be developed or improved.
- b) Soft skills are innate and cannot be refined.
- c) Soft skills can be developed through training, practice, and real-life experiences.
- d) Soft skills are irrelevant in personal development.

**Answer: c) Soft skills can be developed through training, practice, and real-life experiences.**

15. What soft skill involves the capability to think innovatively and generate original ideas and solutions?

- a) Creativity
- b) Decision making
- c) Collaboration
- d) Conflict resolution

**Answer: a) Creativity**



**PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE, ARASANOOR**  
**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**Academic Year 2019-2020**  
**SHSSD19-SOFT SKILL DEVELOPMENT**  
**Assessment Questions**

**Name of the student:** 912019103008

**Register Number:** GIOBIKRISHNAN . P



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**PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE, ARASANOOR 630561**  
**DEPARTMENT OF SCIENCE AND HUMANITIES**

**Academic Year 2019-2020**

**Student Performance Sheet**

**Period of course: 08.12.2019-13.12.2019**

**Duration of Course: 35 hours**

**SHSSD19- Soft Skill Management**

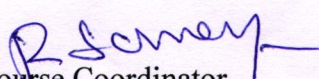
Sl. No	Register Number	Student Name	Assessment Marks
1	912019103001	ABIMANYU V	99
2	912019103002	ALLAN JONES A	96
3	912019103005	CHANDRA BOSE S	87
4	912019103006	EZHILARASI S	97
5	912019103007	GAUTHAM M	99
6	912019103008	GOBIKRISHNAN P	100
7	912019103010	JAGADEESH KUMAR P	96
8	912019103012	KAVIN KUMAR S	98
9	912019103013	MAHALAKSHMI R	99
10	912019103015	PRABU P	100
11	912019103017	RAHUL P	97
12	912019103018	RAJESH G	96
13	912019103019	RATHINESHWARAN R	95
14	912019103020	SAKTHI SUNDAR C	94
15	912019103022	THIRUKKURALARASAN D	99
16	912019104003	AFRIN BANU T	100
17	912019104004	AJITHRAJA M	99
18	912019104007	ARJUNAN.M	98
19	912019104008	DEEPA LAKSHMI G	99
20	912019104010	FAHIMA PARVEEN A	97
21	912019104012	HARISH R	98
22	912019104013	JEROME IDHAYA MICHAEL J	87
23	912019104015	KOTTAI MUTHUKUMAR M	81
24	912019104016	MOHAMED DALHA Y	82
25	912019104019	MUTHU SIVA SANKAR M	83
26	912019104020	NAGARAJAN R	86
27	912019104024	RAJAPANDI M	87
28	912019104025	RAJESHKUMAR R	87

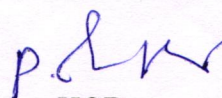
**Dr. R. RAJA M.E., Ph.D.,**  
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29	912019104026	SATHIYA PRIYA P	80
30	912019104027	SAVITHA V	81
31	912019104028	SURYA PRAKASH R	82
32	912019104030	SWETHA D	84
33	912019104032	THIRUMURUGAN M	90
34	912019104034	VIJAYALAKSHMI G	100
35	912019104035	VINOTH KUMAR S	100
36	912019104037	YOGESHWARI K	85
37	912019106003	BALAKARTHIKEYAN P	86
38	912019106004	DHARANI S	90
39	912019106007	KANNAGI N	95
40	912019106008	KANNAN KARUPPAIAH J	94
41	912019106009	MAHESWARI S	98
42	912019106011	MANORAJ S	99
43	912019106014	RAM KUMAR R	100
44	912019106015	SURYA S	100
45	912019106016	VARSHA S	100
46	912019105001	T.BABU	97
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59	912019114007	DHIVYA BHARATH.K	97
60	912019114008	GOWRI SANKAR.R	98

1.2

  
Course Coordinator

  
HOD

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